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Government Engineering College Bharatpur

(An autonomous Institution of Government of Rajasthan)

Village- Shyorana, N.H. – 11, Bharatpur

Minutes of 4th Meeting of Board of Governors

1. Introduction:

4th meeting of Board of Governors of Govt. Engineering College Society Bharatpur was held on Monday 24 July, 2017 at 09.00 AM at Govt. Engineering College Bharatpur. Smt. Kiran Maheshwari, Hon'ble Minister, Higher & Technical Education, Govt. of Rajasthan and President, Engineering College Society, Bharatpur presided over the meeting. The BoG was constituted as per order F.No. 21(1)T.E./2015 dated 17 July, 2017 by the Department of Technical Education, Govt. of Rajasthan.

2. Attendance:

(a) Following were present:

(i) Smt. Kiran Maheshwari, Hon'ble Minister of Higher and Technical Education & President, Govt. Engineering College Society, Bharatpur

(ii) Sh. Shiv Das Baheti, "Chairperson of BoG" and Managing Director M/s Standard Alloys India (p) Ltd., Ajmer

(iii) Dr. Ravi Gupta, "Member of BoG" and Registrar & Asst. Professor, Govt. Engineering College Bharatpur.

(iv) Dr. Naveen Jha, "Member of BoG" and Asst. Professor, Govt. Engineering College Bharatpur.

(v) Sh. O.P.Agarwal, "Member of BoG" from Aravali Engineering College, Udaipur.

(vi) Dr.R.S.Rathore, "AICTE/UGC Nominee of BoG" and Director, (SDS) AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi.

(vii) Dr.Mahendra Lalwani, "University Nominee of BoG" and Associate Professor Department of Electrical Engineering, UTD, RTU, Kota.

(viii) Col (Dr.) Ranjit Singh, Principal Govt. Engineering College Bharatpur.

(b) Following were absent:

(i) Sh. Manmohan Singhvi, "Member of BoG" and Chairman, S S College of Engineering, Udaipur.

(ii) Sh.Govind Dixit, "State Govt. Nominee of BoG" and Aravali Institute of Nursing, Udaipur.

3. **Quorum:** The required quorum of at least 5 members being present as per the Society Rules having been met, the BoG Meeting proceeded.

4. **Agenda Items to Govt. Engineering College, Bharatpur**

At the outset, the member secretary welcomed Hon'ble President and the members present. The members discussed the agenda items of the college at length and resolved the following:

Agenda No.	Agenda Item/Description/Decision
4.01	**Agenda:** Ratification of confirmation of Minutes of Meeting of 3rd BoG held on dated 27-01-2016. **Description:** Minutes of 3rd meeting of BoG were confirmed by all the members of BoG on note sheet no. F(1)/GECBH/2015-16/BoG-3 meeting dated 22-12-2015. No objections/ observations were received. A copy of approved minutes of the 3rd meeting & referred note sheet is enclosed. **(Annexure –A1 & A2)** **Decision:** Ratified.
4.02	**Agenda:** Review of progress on points in the minutes of last BoG, i.e., the 3rd BoG held on 27/01/2016. **Description:** Progress is attached at **Annexure – A3**. The same was presented by the Member Secretary during the meeting. A copy of approved minutes of the 2nd meeting is enclosed. **(Annexure A1 to A8)** **Decision:** Following decisions were given on the pending points: A. Regarding Revision in the type and no. of sanctioned strength of Non-teaching staff: It was decided that an internal committee be constituted by the Principal to recommend the type and no. of Non-Teaching Staff in accordance with AICTE norms, and then again forward the same to the Finance Department through Administrative Department for their confirmation/comments. B. Regarding formation of Gratuity Trust: It was decided to get the requirement of forming a 'Trust' examined. If there were no requirements for making 'trust' then the MOU with the Gratuity Co. (e.g. LIC or any other) be signed accordingly. If making a 'trust' was mandatory, then the 'trust' be constituted as proposed earlier in the 3rd BoG (i.e., trust comprising of the Principal, Registrar/Dy. Registrar and Head Accounts & Finance as members). In either case, it was decided to grant gratuity to regular employees as made mandatory by the Government.
4.03	**Agenda:** Starting of two additional engineering colleges, namely, Govt. Engineering College Dholpur and Govt. Engineering College Karauli under the 'Govt. Engineering College Bharatpur Society' from Academic Session 2017-18 onwards. **Description:** **4.03.01 :** Under this agenda head the important events were reported as follows: A: The decision to start two Engineering Colleges at Dholpur and Karauli was

announced in the Chief Minister's Budget announcement 2014-15. These two engineering colleges will run from the campus of Engineering College, Bharatpur. **(Annexure – A4)**

B: These two colleges have got approval of AICTE, RTU affiliation too has been tentatively obtained. Students will take admission from 2017-18. Col (Dr.) Ranjit Singh has been assigned additional charge of Principal for these two colleges.

C: Rupees 15 lacs has been paid by Engineering College Bharatpur for the approval/affiliation fees of AICTE/RTU.

4.03.02 : Following proposals were submitted:

A: The tuition fee part from the total fee collected from students of Dholpur and Karauli is transferred from their respective college accounts to GEC Bharatpur accounts.

B: The amount incurred/being incurred from GEC Bharatpur account towards these two colleges be recovered from the college fund of these two colleges respectively, when-ever they accumulate sufficient funds.

C: No additional manpower is being employed for these two colleges. The existing manpower of GEC Bharatpur is being used instead. Therefore, the Key personnel of GEC Bharatpur, tasked with doing the additional work, be paid additional remuneration as incentive from GEC Bharatpur Account as per **Annexure – A5**

<u>Decisions:</u>

1) Efforts may be made under coordination of Dept. of Technical Education, Govt. of Rajasthan to shift the colleges in temporary buildings in their parent locations at the earliest. Dholpur College may be shifted to Polytechnic college Dholpur and Karauli College may be shifted to ITI Karauli, or any other suitable place.
2) Rs. 50 lacs each be given as loan to each of the colleges by Govt. engineering College Bharatpur on refundable basis.
3) Sanction for post of permanent faculty for first Year be obtained from Administrative Department. Until the recruitment of permanent faculty, sanction of guest faculty be taken from Administrative Department and guest faculty be employed as per procedure of RTU, Kota.
4) Till the arrangements stated at Decision 1 -3 are in place, proposals at 4.03.02 A,B,C are approved to be invoked.

4.04	**Agenda:** Panel of names of Personnel for screening cum-evaluation committee pertaining to CAS upgradation (AGP 6000 to 7000 & AGP 7000 to 8000). **Description:** Formulation of screening cum evaluation committee for Career Advancement Scheme (CAS) as per the guidelines issued by AICTE, New Delhi vide Gazette notification dated 08.11.2012 Para No. 2.6 (**Annexure – A6**) empowers the BoG to constitute its screening cum-evaluation committee. Accordingly, the committee was constituted vide Minutes of Meeting of 2nd Bog (**Annexure – A7**). Panel of names were recommended for empanelment for screening cum-evaluation committee pertaining to CAS upgradation (AGP 6000 to 7000 & AGP 7000 to 8000) at **Annexure – A8** **Decision:** Approved. Panel of names of Personnel for screening cum-evaluation committee pertaining to CAS upgradation (AGP 6000 to 7000 & AGP 7000 to 8000) will be send to Technical Education Department for confirmation.
4.05	**Agenda:** Repair & Maintenance work of Existing Buildings at an estimated cost of Rs. 113 lacs. **Description:** It was proposed to repair the existing building of college and to complete some of the works remained unfinished as it was causing damage to the building. The total amount need to be incurred was approximately Rs. 113 lacs. Details are at **Annexure – A9** **Decision:** The Honb'le president requested the Honb'le Chairman to visit the proposed construction/renovation with some members of the BoG after the meeting and put its recommendation. It was also decided that the agenda stands approved if the same is recommended. The Honb'le Chairman with member of the BoG visited the site and recommended that the same were required report of the Honb'le Chairman and member is at **Annexure – B**. Thus, the agenda stands approved.
4.06	**Agenda:** Execution of additional essential minor works at an estimated cost of Rs. 93 lacs. **Description:** It was proposed to construct some of the petty minor civil works for the smooth conduction of institutional activities for which objections were regularly raised by the inspection team of AICTE and RTU. The total amount needed to be incurred was approximately Rs. 93 lacs. Details are at **Annexure – A10** **Decision:** The Honb'le president requested the Honb'le Chairman to visit the proposed construction/renovation with some members of the BoG after the meeting and put its recommendation. It was also decided that the agenda stands approved if the same is recommended. The Honb'le Chairman with member of the BoG visited the site and recommended that the same were required report of the Honb'le Chairman and member is at **Annexure – B**. Thus, the agenda stands approved.

4.07	**Agenda:** Construction of a portion of an Academic Block and Girls Hostel by RSRDC with Government's Fund at an estimated cost of Rs. 7 Crores. **Description:** It was proposed to construct one girl's hostel and one academic block with the fund allotted by Govt. of Rajasthan in budget session 2017-18 of Rs. 7 Crore. The cost of ground floor of girl's hostel and ground floor of academic block was Rs. 7 Crore. The actual cost of work may vary by 10%. If the amount exceeds, it may be supplemented by the College from its own fund, and later the same may be got reimbursed from the Govt. of Rajasthan, if possible. It was recommended that the work be got done from RSRDC for which an MOU be signed with RSRDC. Details are at **Annexure - A11**. **Decision:** Approved by the BoG. Case be further processed with Financial Department through Administrative Department.
4.08	**Agenda:** Establishment of Book-Bank facility for Students of College. **Description:** It was proposed to start book-bank facility for students of college. Before starting of each semester, these books will be issued to needy students by respective departments on payment basis. After completion of semester, students will return the issued books and get their money back. The same will be repeated for next semester. The list of books which will be in book-bank had been prepared by respective departments through a rigorous study and recommendations by all faculties. The total initial investment was approximately Rs. 8.45 lacs. Details are at **Annexure – A12** **Decision:** Approved
4.09	**Agenda:** Block Registration of college students with AICTE for Internship. **Description:** Internship is mandatory for engineering students from session 2017-18. AICTE is facilitating a digital platform named 'INTERNSHALA' for internship. It has offered the option for bulk registration by the college for engineering students. It was proposed that college be allowed to go for bulk registration of students. **Decision:** Approved.
4.10	**Agenda:** Registration with AICTE for "Pradhan Mantri Kaushal Vikas Yojana (PMKVY-TI)". **Description:** Pradhan Mantri Kaushal Vikas Yojana (PMKVY-TI) is the flagship scheme of the Ministry of Skill Development & Entrepreneurship (Govt. of India). The objective of this Skill Certification Scheme is to enable a large number of Indian youth to take up industry-relevant skill training that will help them in securing a better livelihood. The college has received an offer from AICTE to register itself with "Pradhan Mantri Kaushal Vikas Yojana (PMKVY)" through AICTE portal. It was proposed that

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	college may be allowed to register with PMKVY as training center. **Decision:** Approved.
4.11	**Agenda:** Purchase of equipment for College Gymnasium. **Description:** It was proposed to purchase Gymnasium equipments with approximately Rs. 4 Lacs (**Annexure – A13**) for students and staff. **Decision:** Approved.
4.12	**Agenda:** Budget for Financial Year 2016-17 & Financial Year 2017-18. **Description:** Budgets for Financial Year 2016-17 and 2017-18 were placed for review and approval at **Annexure – A14** and **Annexure – A15** **Decision:** Approved.
4.13	**Agenda:** CA's Audit Report of College Fund from April 2007 to March 2017 & Hostel Account for Financial Year 2016-17. **Description:** CA's Audit Report of College Fund Internal Audit of Engineering College, Bharatpur for 10 year has been completed. Details of Audit (Firm/CA) year wise are as under:-

S. No.	Financial year	Internal Audit Firm/ CA	Balance Sheet	Audit Report
1	2007-2008	Vinod Singhal & Co. (Sunil Mittal)	**Annexure – A16**	
2	2008-2016	Krishna & Associates (K. K. Gupta)	**Annexure – A17**	**Annexure– A18**
3	2016-2017	Atul Mittal, Raj P. Sharma	In Progress	

	Balance Sheet, audit report of all Financial Year was presented for perusal and approval. **4.13.02** : CA's Audit Report of Hostel Account CA's Audit Report of Hostel Account for Financial Year 2016-17 were placed at **Annexure– A19** **Decision:** Approved.
4.14	**Agenda:** CAG Report for College Fund Audit from 01 April 2007 to 31 March 2016. **Description:** CAG's audit of Engineering College, Bharatpur for 9 years (Aug. 2007 – March 2016) has been completed during period 08.09.16 – 15.09.2016. Details were presented as follows for approved: (i) Copy of manuscript observation of AG: **Annexure- A20** (ii) Progress report on AG's observation **Annexure- A21**

	Decision: Progress Report on AG's observation was reviewed by BoG members. BoG members suggested that this progress report be send to technical education department. The member secretary apprised the members that this progress report is already sent to Technical Education Department **(Annexure-C)**. Thus, this agenda point stands approved.
4.15	**Agenda:** Hostel Account & College Account Inter-transactions. **Description:** Government Engineering College Bharatpur has once again commenced Boys and Girls Hostel in the academic buildings of the College and in rented properties respectively in the academic year 2016-17 after the due approval from competent authority. The step was taken in view of various reasons which include declining number of student admission in the College, higher hostel fee (Rs. 45,000/- to 50,000/-) being charged by private hostels etc. The details of earnings and spending of the Hostels in the academic session 2016-17 (01-04-2016 to 30-06-2017) is at (**Annexure – A22**) The hostels are being managed on no profit and no loss basis, as per AICTE directive. The net balance in the hostel account is Rs. 19, 34,000.00 as on 30-06-2017. Since the Hostel is using the College Resources which are earned through SFS mode, and because the Hostels are to be run on 'no-profit-no loss' basis, the hostel's surplus/deficit must be transferred on to the College Fund. Therefore, it was recommended that the Hostel be allowed to retain a working capital of Rs. 9,34,000/- and the balance amount of Rs. 10,00,000/- be transferred from the Hostel Account to the College Account. **Decision:** Approved.
4.16	**Agenda:** Regularization of Services of Sh. Vijay Khichar. **Description:** Sh. Vijay Khichar, employed as Asst. Professor in Humanities against an existing vacancy of Asst. Registrar in GEC Bharatpur since 2007, was recruited through proper entrance examination & interview. There was only one vacancy at that time. The second vacancy was to be released soon. Since Sh. Khichar was second in merit, and because there was an urgent need of two faculties, so he was recruited as described above. The second vacancy was released by 2009. The case of Sh. Vijay Khichar should have been disposed of at that time, either regularizing his appointment, or otherwise. However, the same was not done. The case was presented before the 3rd BoG. The BoG directed that the case be

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	referred to the Govt. of Rajasthan, Dept. of Technical Education. Accordingly, the case was placed before the Govt. of Rajasthan who referred the case back to us after examination. The comment of the Govt. is placed at **Annexure A23'**.The Govt.(Tech.Edu. Deptt.) has advised that the case be referred back to the BoG, and that decision, if any, be taken by the BoG. It was proposed that the services of Sh. Vijay Khichar, Asst. Professor(Humanities) may be regularized with all the benefits on following ground:- (A) The services rendered by Sh. Vijay Khichar since 2007 is exemplary. (B) The fault, if any, has been on part of the organization, and not on part of Sh. Vijay Khichar. (C) The recruitment was done through proper selection procedure. (D) There is a vacancy for the post for which he is eligible. (E) The services of Sh. Vijay Khichar are essential for the organization. **Decision:** 1- Case to be taken with FD through AD for taking approval on file for sanction of post of permanent faculties, as approved by the BoG/GC/EC in 2009, duly updated with the present requirements. 2- After formalising the posts of faculties through FD, case of Sh. Vijay Khichar for regularising his services be taken retrospectively without loss of benefits.
4.17	**Agenda:** Increase in Annual Percentage increment of wages of contractually employed personnel from 5% to 10%. **Description:** The wages of contractual non-faculty staff were fixed in 2nd BoG held on 19 June, 2013 with a provision of increasing the same at the rate of 5% per annum with effect from 01-07-2013 onwards **(Annexure A24).** It has been experienced over time that the increment rate of 5% per annum is insufficient. It was proposed that the wages increment rate be increased from 5% per annum to 10% per annum with effect from 01/08/2017 onwards, and that the revision be invoked on 1st of July every year thereafter. **Decision:** Approved.

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5. **Reporting Item:**

The member secretary read the reporting items as given in the reporting items and briefed the BoG in detail. The, member secretary proposed that the efforts of the college 'Placement Cell' and 'TEQIP Cell' be applauded. The same was thankfully done.

6. **Other Items:**

(a) The Member Secretary proposed a vote of thanks for the painstaking efforts and contribution of the BoG members. The same was cheerfully approved and thankfully reciprocated.

(b) The BoG Meeting was declared over.

(Ranjit Singh)
Principal
Govt. Engineering College Bharatpur
Col (Dr.) Ranjit Singh
Member Secretary
Govt. Engg. College Bharatpur Society

Hon'ble Minister of Higher and Technical Education
Govt. of Rajasthan &
President, Govt. Engineering College Society, Bharatpur

(Kiran Maheshwari)
Honb'le President, BoG
Govt. Engg. College Bharatpur Society
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